

SETTRAC Quarterly Meeting
7:00p.m. July 18, 2005

=== MINUTES ===

I. CALL TO ORDER

The meeting was called to order by James Duke, MD.

II. ROLL CALL

Allen Johnson called roll and established a quorum.

III. READING AND APPROVAL OF MINUTES

A motion was made to waive the reading of the April Quarterly Meeting Minutes and accept the minutes as written. The motion was seconded. The motion passed unanimously.

IV. PUBLIC COMMENT

Dr. Duke asked if anyone has an issue for public comment.

V. EXECUTIVE REPORTS

A. Chairman's Report

James Duke, MD

Dr. Duke reminded everyone to sign in.

Dr. Duke announced that Hospital and EMS Dues Invoices have been mailed out and we have already received payments from several organizations. Please see David Rives after the meeting if you have any questions.

B. Vice Chairman's Report

Darrell Pile announced that nominations to the SETTRAC Board of Directors will be held during the New Business Section of this meeting for board members whose terms are expiring. Immediately following this meeting, board members, whose terms have not expired, and new board members will be asked to stay for a brief Annual Meeting to elect officers.

Darrell also reported that the FY 2004 Audit has just been completed and accepted as an unqualified audit.

C. Vice Chairman's Report

Thelma Lemley reported on the GETAC and RAC Chairs meetings.

D. Secretary-Treasurer's Report

Allen Johnson explained the budget amendment and July financial statements. Molly Wilkins put in a request to move funding for a line item for PSAs into the SETTRAC Conference. A motion was made to approve the budget amendment. This motion was seconded. The motion passed unanimously. Board Members have copies of the financial statement. A motion was made to approve the financial report as written. This motion was seconded. The motion passed unanimously.

E. Officer at Large Report

David Persse, MD reported on the status of Christus St Joseph Hospital and impact on the hospital community, the Phoenix Form/Diversion, and the Diversion Letters sent to Hospital Administrators.

VI. COMMITTEE REPORTS

A. Trauma Care & Management

Marjorie Lygas reported on the HC&M committee about ISS Scores, ER Diversion, and the Diversion Letters that are sent to Hospital Administrators. Discussion followed. The HC&M committee will re-do the Diversion Letter to the CEOs. Lon Squyres reported on the Disaster Committee.

B. Public Information & Education

Molly updated the board on the 2nd Annual SETTRAC Conference. There are 21 members scheduled to attend and 158 participants registered. The committee's request for a transfer of budget line "Production of a Public Broadcast Announcement" to budget line "Conference Budget" was approved by the SETTRAC Board. The board asked for a formal proposal for the committee's requests that SETTRAC handle the funds of the Texas Suicide Prevention Partnership. Legislative Update was provided by Cindy Gunn who reported on the Stroke Committee and that the Trauma Funds have been capped by legislation.

C. Grants Review

Madelyn Jurek reported on the status of scholarships.

D. EMS Medical Directors

David Persse, MD reported that his committee has not met. He is waiting on an issue to bring everyone together. Please let Dr. Persse know if you know of any issues his committee should address.

VII. DIRECTOR'S REPORT

David Rives reported on the Trauma System Development Committee, the H-GAC Emergency Trauma Care Council, Grant Funding, HRSA Funds, Texas Trauma & Emergency Health Care Statewide Coalition, and the Texas EMS and Trauma Foundation, and the annual technical assistance conference call with DSHS. All board members and participants have copies of this report.

VIII. UNFINISHED BUSINESS

Dr. Duke asked if there was any unfinished business to discuss. There was none.

IX. NEW BUSINESS

Dr. Duke called upon Darrell Pile for the nominations to the SETTRAC Board.

The slate

Austin County EMS – Ron Dille
Colorado County Hospital - James Robinson
Fort Bend County Physicians – **need nominee**
Harris County EMS – Lon Squyres
Matagorda County Physicians – **no nominee**
Montgomery County Physicians – Liz Horrigan, MD
Walker County Hospitals – Debbie Grisham
Waller County Hospitals – Permanent Vacancy
Wharton County EMS – Steve Appling
Hermann Hospital Level I – James Duke, MD
9th District Medical Society – Kenneth Mattox, MD
So Texas ACS, Comm or Trauma – Brad Scott, MD
Greater Houston EMS Council – Thelma Lemley

Darrell asks if there are any nominations from the floor. There were none. A motion was made to close the slate of nominees and accept the slate to the SETTRAC Board. The motion was seconded. The motion passed unanimously.

X. ANNOUNCEMENTS

Dr. Duke announced that the next Quarterly meeting is scheduled for October 17, 2005 at 7:00pm. He reminds the current board members to remain for the annual meeting. A motion was made to adjourn the meeting. The motion was seconded. The motion passed unanimously.

SETTRAC Annual Meeting Minutes

July 18, 2005

I. CALL TO ORDER

Dr. Duke called the annual board member meeting to order.

II. ROLL CALL

Allen Johnson called roll and a quorum was established.

III. UNFINISHED BUSINESS

Dr. Duke asked if there is any unfinished business.

IV. NEW BUSINESS

Dr. Duke called upon Darrell Pile for a report from the Nominating Committee. Darrell stated that the nominating committee met and recommended that all current Executive Officers remain in the same positions.

The slate of nominees is :

James Duke, MD :	Chairman
Darrell Pile :	Vice Chair of Business
Thelma Lemley :	Vice Chair of Systems
Allen Johnson :	Secretary-Treasurer
David Persse, MD :	Officer at Large

Dr. Duke asked if there were any other nominations for the Executive Officers Positions. A motion was made to re-elect the current Executive Officers for another term. The motion was seconded. The motion passed unanimously.

V. ADJOURN

A motion was made to adjourn the annual meeting. The motion was seconded. The motion passed unanimously. Meeting adjourned.