

SETTRAC Quarterly Meeting
7:00p.m. July 17, 2006

MINUTES

I. CALL TO ORDER

The meeting was called to order by James H Duke, MD.

II. ROLL CALL

Allen Johnson called roll and established quorum.

III. READING AND APPROVAL OF MINUTES

A motion was made to waive the reading of the minutes and accept the minutes as written. The motion was seconded. The motion passed unanimously.

IV. PUBLIC COMMENT

There were no issues for public comment.

V. EXECUTIVE REPORTS

A. Chairman's Report

Dr. Duke reminded everyone to sign in.

Dr. Duke calls upon David Rives to explain the upcoming By-laws Amendment. Board members have a copy of a sample amendment. This amendment will be sent to the attorney for revisions and then voted on during the October Quarterly Meeting. A motion was made to fill in the "_____" working days in section "D." with "fifteen" working days. The motion was seconded. The motion passed unanimously.

B. Vice Chairman's Report

Darrell Pile reported that there are no membership issues other than those board members whose terms are expiring and those nominations will be held at the end of this meeting.

C. Vice Chairman's Report

Thelma Lemley reported on the Foundation, GETAC, and RAC Chairs meetings

D. Secretary-Treasurer's Report

Each board member should have a copy of the quarterly financial report. Allen Johnson discussed the grants approved by the Executive Committee and asked if there were any questions. Discussion followed. A motion was made to approve financial statement. The motion was seconded. All are in favor. The motion passed unanimously. Allen encouraged everyone to apply for grants for fiscal year 2007 which are due by August 8th.

E. Officer at Large Report

David Persse, MD reported on the ROCEMS. Discussion followed on the ROCEMS, patient transfers, and the Regional Hospital Planning Council. Dr Mattox noted that if there is any patient in this area of the country that truly needs a Level I Trauma Center that he and his staff will make a bed for that patient. Dr. Mattox also explained that Ben Taub is willing to accept patients that come by helicopter with a secondary transfer whether they are flown

to Hobby, Hermann, or some other neutral helipad and transferred by ambulance to Ben Taub. Motion that a task force be appointed consisting of a member ROCEMS, CMOC, the RAC, each of the Level I Trauma Centers to investigate the current best practices regarding patient trafficking and the RAC Fund It. The motion is seconded. Discussion followed. The motion was amended to add a representative from rural hospitals. The amendment was seconded. The amendment passed unanimously. Dr. Duke asked for further comments. The motion passed unanimously.

VI. COMMITTEE REPORTS

A. Trauma Care & Management

Marjorie Lygas and Mary Frost reported on the HC&M/SQI committees. Lon Squyres reported on the disaster committee.

B. Public Information & Education

Sarah Abbott reported on the PI&E Committee.

C. Grants Review

Bernie Belvin reported for Madelyn Jurek on scholarships.

VII. DIRECTOR'S REPORT

David Rives reported on the status of his shoulder, 911 Funds, Senate Bill 1131 Funds, and the Trauma Funds.

VIII. UNFINISHED BUSINESS

Allen Johnson reported on the Long Range Planning Group. This group made some recommendations for short term goals for a total of about \$15,000. Discussion followed about satellite phones and the crisis communication training courses. A motion was made to allocate \$11,500 for crisis communications training, \$40,000 for 10 satellite phones and agreement that some of next years funds be used to pay for service agreement for the satellite phones. The motion was seconded. Discussion followed. One board member abstained from the vote, one board member voted nay, and all other board members voted in favor of the motion. The motion passed.

Thelma Lemley explained the nominations for State Offices for the Texas Foundation for EMS & Trauma Care. There is one nomination per RAC and we need nominations from within our RAC to determine the SETTRAC Nomination. Nominations can be submitted by email or a form on the web-site and are due by August 1st.

IX. NEW BUSINESS

Dr. Duke called upon Darrell Pile for the nominations to the SETTRAC Board. The slate

Austin Co Hospitals	Michael Morris
Colorado Co Physicians	<i>Need Nomination</i>
Fort Bend Co EMS	<i>Need Nomination</i>
Harris Co Physicians	<i>Need Nomination</i>
Matagorda Co Hospitals	<i>Need Nomination</i>
Montgomery Co EMS	<i>Need Nomination</i>

Walker Co EMS	Kevin Bates
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Waller Co Physicians **Kenneth Ro, MD**
Wharton Co Hospitals *Need Nomination*

Darrell asks if there are any nominations from the floor. There were none. A motion was made to close the slate of nominees and accept the slate to the SETTRAC Board. The motion was seconded. The motion passed unanimously.

X. ANNOUNCEMENTS

Dr. Duke announced that the next Quarterly meeting is scheduled for October 16, 2006 at 7:00pm. He reminds the current board members to remain for the annual meeting. A motion was made to adjourn the meeting. The motion was seconded. The motion passed unanimously.

SETTRAC Annual Meeting Minutes
July 17, 2006

I. CALL TO ORDER

Dr. Duke called the annual board member meeting to order.

II. ROLL CALL

Allen Johnson called roll and a quorum was established.

III. UNFINISHED BUSINESS

Dr. Duke asked if there is any unfinished business.

IV. NEW BUSINESS

Dr. Duke called upon Bernie Belvin for a report from the Nominating Committee. Bernie stated that the nominating committee met and recommended that all current Executive Officers remain in the same positions. The slate of nominees is :

James Duke, MD :	Chairman
Darrell Pile :	Vice Chair of Business
Thelma Lemley :	Vice Chair of Systems
Allen Johnson :	Secretary-Treasurer
David Perse, MD :	Officer at Large

Dr. Duke asked if there were any other nominations for the Executive Officers Positions. A motion was made to re-elect the current Executive Officers for another term. The motion was seconded. The motion passed unanimously.

V. ADJOURN

A motion was made to adjourn the annual meeting. The motion was seconded. The motion passed unanimously. Meeting adjourned.