

**SETTRAC Quarterly Meeting**  
**7:00p.m. October 2005**

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by James H Duke, MD.

**II. ROLL CALL**

Allen Johnson called roll and established quorum.

**III. READING AND APPROVAL OF MINUTES**

A motion was made to waive the reading of the minutes and accept the minutes as written. The motion was seconded. The motion passed unanimously.

**IV. PUBLIC COMMENT**

There were no issues for public comment.

**V. EXECUTIVE REPORTS**

A. Chairman's Report

James H Duke, MD

Dr. Duke reminded everyone to sign in.

Dr. Duke thanked Scott Springfield for providing the meeting refreshments.

Dr. Duke reminded everyone that if they sign in, they need to stay for the meeting.

B. Vice Chairman's Report

Darrell Pile discusses attendance. Certified letters notifying board members that their board positions were in jeopardy due to attendance were sent out in June. Three board positions have been vacated as a result of this attendance requirement: Texas Pediatric Society, Colorado County Physicians, Matagorda County Physicians.

Darrell updated the board on financial responsibility. We have 100% compliance for Financial Responsibility.

C. Vice Chairman's Report

Thelma Lemely reported on the GETAC and RAC Chairs meetings. The meetings took place the week of Katrina. David and Thelma appeared at the meeting but had to leave the next morning.

C. Secretary-Treasurer's Report

Each board member should have a copy of the quarterly financial report. Allen Johnson discussed this report and asked if there were any questions. A motion

was made to approve financial statement. The motion was seconded. All are in favor. The motion passed unanimously.

D. Officer at Large Report

David Persse, MD reported on the response to Hurricane Katrina and Hurricane Rita. Dr. Persse called upon Allen Johnson and Thelma Lemley. Allen discussed putting together a task force of 10-15 ambulances from this region that could be deployed anywhere in the United States.

**VI. COMMITTEE REPORTS**

A. Trauma Care & Management

Mary Frost reported on the HCM and SQI committees. Allen Sims not present to report on EMS SQI. Allen Johnson reported on the Disaster Committee. Daniel Kosler reported on the Pre-Hospital Committee.

B. Public Information & Education

Molly Wilkins reported on the 2<sup>nd</sup> Annual SETTRAC Conference, Suicide Prevention Network, and Shattered Dreams. Molly explained that SETTRAC was receiving and managing funds for the Texas Suicide Prevention Network. A motion was made a motion to allow the use of those funds for suicide prevention training activities. The motion was seconded. The motion passed unanimously.

C. Grants Review

Madelyn Jurek updated the board on the status of scholarships.

**VII. DIRECTOR'S REPORT**

David Rives reported on the Trauma Systems Development Committee, H-GAC, Grant Funding, HRSA Funds, and Texas EMS & Trauma Foundation. All board members were given copies of this report and this report was also attached to participant agendas.

**VIII. NEW BUSINESS**

Allen Johnson explained the FY 2006 Budget. All board members have copies. A motion was made to approve the budget as written. The motion was seconded. Discussion followed. The motion passed unanimously.

Allen Johnson reported on re-supplying ambulances from across the state that responded during Hurricane Katrina. Discussion followed. A motion was made to reimburse League City's Disaster Trailer for supplies used to re-supply ambulances during Hurricane Katrina. The motion was seconded. Discussion followed. The motion was amended to cap the amount at \$1,000.00. The motion passed unanimously.

**IX. ANNOUNCEMENTS**

Dr. Duke announced that the next quarterly meeting is scheduled for January 23<sup>rd</sup>. A motion was made to approve adjourn the meeting. The motion was seconded. All are in favor. The motion passed unanimously.