

SETTRAC Quarterly Meeting
7:00p.m. January 22, 2007

=== MINUTES ===

I. CALL TO ORDER

The meeting was called to order by James H Duke, MD.

II. ROLL CALL of Directors to Establish Quorum

Allen Johnson called roll and established quorum.

III. READING AND APPROVAL OF MINUTES

A motion was made to waive the reading of the minutes and accept the minutes as written. The motion was seconded. The motion passed unanimously.

IV. PUBLIC COMMENT

A request was made to expand the SETTRAC participants to include individuals or companies. Discussion followed. The board requested that a letter be sent to David Rives regarding this issue.

V. EXECUTIVE REPORTS

A. Chairman's Report

Dr. Duke reminded everyone to sign in.

Dr. Duke announced the Stroke Committee and referred to Dr. James Grotta for an update.

B. Vice Chairman's Report

Darrell Pile announced the following nominations to the SETTRAC Board. Kimberly Jones has been nominated for the Walker County Hospital position and Marion Cole has been nominated for the ENA position. He asked if anyone from Walker County, or the ENA wished to make some other nomination from the floor. Darrell made a motion to close nominations. This motion was seconded. The motion passed unanimously. Darrell made a motion to elect Kimberly Jones as the Walker County Hospital representative and Marion Cole as the ENA representative. This motion is seconded. The motion passed unanimously

Darrell reported that an unqualified audit was completed and that it was a clean audit/ no reportable conditions disclosed. Also there was a site visit with nine findings that were fairly minor. The executive committee has been working with the auditor to fix the problems. Discussion followed. A motion was made to approve the 2005 Audit Report. This motion was seconded. Discussion followed. The motion was tabled until the next quarterly meeting. An electronic copy of this audit will be sent to the board.

C. Vice Chairman's Report

Thelma Lemley reported on the GETAC and RAC Chairs meeting. Discussion followed.

D. Secretary-Treasurer's Report

Allen Johnson reported on the Quarterly Financial report. A motion was made to accept the financial report. This motion was seconded. The motion passed unanimously.

Next Allen requested that an Accounting Firm provide support for SETTRAC such as

reports and balancing the books. Discussion followed. A motion was made to engage an accounting firm to do the accounting and provide financial reports.. This motion was seconded. Discussion followed. The motion passed unanimously.

Finally, a motion was made to requested a budget amendment to increase the amount budgeted for the Texas Trauma Foundation dues to \$18,951.88. This motion was seconded. The motion passed unanimously.

E. Officer at Large Report

David Persse, MD gave an update on the Regional Operations Center for EMS.

VI. COMMITTEE REPORTS

A. Trauma Care & Management

Marjorie reported on the ISS scores under 9 going to the Level I hospitals. The committee is collecting feedback starting with HFD through use of a survey. Discussion followed.

B. Public Information & Education

Sarah Abbott reported on the PI&E survey, the Texas EMS Conference in Dallas, the Texas EMS/Acute Care Foundation, and the 4th Annual SETTRAC Conference.

C. Grants Review

Bernie Belvin updated the board on scholarships for Madelyn Jurek.

VII. DIRECTOR'S REPORT

David Rives reported on the HGAC, the Texas EMS Trauma & Acute Care Foundation, Hospital Dues, and Quarterly Meeting Sponsorship.

VIII. UNFINISHED BUSINESS

Frank Marshall reported that the SETTRAC Communication Technology sub-committee recommends that we award the contract for the Mobile Command Vehicle to Frontline since they can deliver the truck by July 2nd and they provided a low bid. Discussion followed. A motion was made to accept the committee's recommendation to award the bid to Frontline. This motion was seconded. Discussion followed. The motion passed unanimously.

IX. NEW BUSINESS

Sarah Abbot and Brian Petrillia discussed SETTRAC purchasing a booth at the Texas EMS Conference for SETTRAC participants to utilize. Discussion followed. Sarah and Brian will report back to SETTRAC with a plan.

X. ANNOUNCEMENTS

Dr. Duke announced that the Next Quarterly meeting is scheduled for April 16, 2007 at 7:00pm.

A motion was made to adjourn. The motion was seconded. The motion passed unanimously. Meeting adjourned.