

**SETTRAC Quarterly Meeting**  
**7:00p.m. April 18, 2005**

=== WORKING MINUTES ===

**I. CALL TO ORDER**

The meeting was called to order by James Duke, MD.

**II. ROLL CALL**

Allen Johnson called roll and established a quorum.

**III. READING AND APPROVAL OF MINUTES**

A motion was made to waive the reading of the January Quarterly Meeting Minutes and accept the minutes as written. The motion was seconded. The motion passed unanimously.

**IV. PUBLIC COMMENT**

Dr. Duke asked if anyone has an issue for public comment. Tim Schauer briefly reported on legislative issues. Discussion followed.

**V. EXECUTIVE REPORTS**

A. Chairman's Report

Dr. Duke reminded everyone to sign in.

B. Vice Chairman's Report

Darrell Pile announced that Charles Rogers has been nominated to fill the Colorado County EMS Representative Position. In addition, Cassandra Bryant, MD has been nominated from the floor to fill the Austin County Physician Representative Position. Darrell asked if anyone from Austin County wished to make some other nomination from the floor. A motion was made to close nominations. This motion was seconded. The motion passed unanimously. A motion was made to elect Cassandra Byrant, MD as Austin County Physician Representative and Charles Rogers as Colorado County EMS Representative. This motion was seconded. The motion passed unanimously.

Darrell also announced that the annual board meeting and elections would be held in July. Darrell listed off the board positions that were due to expire at this meeting. He asked those board members to get their nomination forms into the SETTRAC Office. Darrel passed a sign up sheet for the nominating committee and asked that anyone interested to please sign this sheet. Darrell explained that anyone who would like to serve on the Executive Committee cannot serve on the nominating committee.

C. Vice Chairman's Report

Thelma updated the board on the GETAC Committee/RAC Chairs meeting.

D. Secretary-Treasurer's Report

Allen Johnson explained the April financial statements. Board Members have copies of the April financial statement. A motion was made to approve the financial report as written. This motion was seconded. The motion passed unanimously.

#### E. Officer at Large Report

David Persse, MD explained the national registry, SB 330, and Emergency Department Overcrowding. Discussion followed.

### **VI. COMMITTEE REPORTS**

#### A. Trauma Care & Management

Mary Frost and Marjorie Lygas reported on the Hospital Care & Management/SQI committees. Diversion and Motorcycle Accidents were discussed.

Allen Johnson reported on the EMS SQI Committee. Daniel Kosler updated the board on the PHCT committee and announced that Allen Johnson has resigned as the EMS SQI Committee Chair.

#### B. Public Information & Education

Molly Wilkins reported that the committee met four times since last meeting per conference call and discussed the following:

- I. SETTRAC:** New Newsletter – “CHILD SAFETY”  
To Marnie 6/1/05: “SUMMER SAFETY”
- II. Conference:** August 4 & 5 – Lone Star Convention Center
  - Brochure & Flyers (In the Black)
  - On-line Registration through the SETTRAC Website
  - Set the date next year 2006 (first week in August)
  - Sponsorship & Vendors (9) to date
  - CNE & EMS Continuing Education

#### C. Grants Review

Madelyn Jurek updated the board on scholarships.

### **VII. DIRECTOR'S REPORT**

David Rives reported on the Trauma Systems Development Committee, Houston-Galveston Area Council (H-GAC) Emergency/Trauma Care Council, Grant Funding, State Air Medical Task Force, Texas Trauma and Emergency Health Care Statewide Coalition, Texas EMS and Trauma Foundation,

### **VIII. UNFINISHED BUSINESS**

#### **IX. NEW BUSINESS**

David Rives explained HRSA and the two Budget Amendments. One budget is with the HRSA Funds and the other budget is without the HRSA Funds. Discussion followed. A motion was made to leave the budgets in the hands of the Executive Committee and the Executive Committee will determine which budget to use depending on what happens with HRSA. Discussion followed. The motion was seconded. The motion passed unanimously.

#### **X. ANNOUNCEMENTS**

Dr. Duke announced that the next quarterly meeting is scheduled for July 18, 2005 at 7:00pm.